Accounts Receivable User Procedure List

CUSTOMER PAYMENT PROCESSSING

- Record Down Payments and Applicable Statistical Charges
- Apply Payment Received Information for Other Identified Payments
- Post Payments – Payment is Not Equal to Receivable
- Post Payment Received to a Suspense Account
- Reverse Suspense Account Posting
- Reset and Reverse Payment
- Reverse Only Payment Posting
- Analyze Lockbox Postings/Errors

Reimbursable Sales Order Processing and Recording Statistical Costs

- Create/Evaluate/Update Sales Order
- Record All Statistical Costs and Depreciation Amounts

Reimbursable Processing

- Run Preliminary Billing Register – Bills
- Create Billing Request and Run Billing Due List
- Run Reimbursable WBS Report from Project Systems
- Liquidate Down Payment

Receivables/Account Management

- Post Interest, Penalty or Administrative Charges
- Analyze Delinquent Bills
- Record Allowance for Doubtful Account
- Write Off Bad Debts

Report Generation – Accounts Receivable

- Executing R/3 Analysis Report in Foreground
- Running a BW 3.0 Query from a Web Browser